



**MGPHO BOD Meeting  
Denver, Colorado  
March 8<sup>th</sup>, 2019**

**Agenda:**

Call to order at 7:30 a.m.

Antitrust Guidelines summary – Ross Williams

Quorum Call

Approval of minutes of previous BOD meeting October 4<sup>th</sup>, 2018

Opening remarks

- President – General Comments
- Discussion/review of old & new business
  - Review committee list and duties as described in bylaws
  - Reminder that committees need to have semi-annual meeting
  - Secretary appointment
  - Clean up Dropbox nomenclature
- Term goals
  - Update website
  - Make education accessible
  - Plans for pursuing new members
  - Present potential membership classification updates for BOD input
- Reports from committees
  - Finance
    - Financial report (financial status and dues)
    - 2019 Conference: Las Vegas from Monday, September 30<sup>th</sup> - Wednesday, October 2<sup>nd</sup>
    - Plans for 2020 MGPHO Conference (Northeast)
    - Plans for 2019 ASHE Conference in Baltimore on July 15<sup>th</sup> - July 16<sup>th</sup>
    - Plans for 2020 ASHE Conference in Chicago on August 3<sup>rd</sup> - August 4<sup>th</sup>
    - Plans for 2020 ASPE Conference in New Orleans on September 14<sup>th</sup> – September 15<sup>th</sup>
    - Discussion for updating trade show display/booth material
      - ◆ Purchase/donate furniture for each event or rent?
      - ◆ Literature & handouts
    - Feedback from withdrawal of ASSE 6035 credentialing
    - Review committee members & any potential committee work
  - Structure
    - VP Legal and VP Finance will be up for election at 2019 Conference
    - Exceptional Service Award nominee for 2019?
    - Current Special Experts include Mark Allen, Ed Golla, Jim Lucas, Daniel Shoemaker, Bob Sutter (we unanimously renewed 6. Only 5 listed on website and listed in Dropbox)
    - Review deadlines calendar/post to Dropbox
    - Review committee members & any potential committee work

- Membership
  - Membership updates
    - ◆ Last report was 186 members, website lists 181 (164 ind members/17 corp)
    - ◆ Status of 16 members from 2018 that did not renew
    - ◆ Up to 100+ former members – how do we retain membership better?
    - ◆ James Lancaster/ETS e-mail bounced back
    - ◆ Jeremy Deal no longer works with EMGS
    - ◆ Jake Neises no longer works with C-Scan
    - ◆ David Skinner is not renewing due to retirement
  - Status of LinkedIn profile
  - Status of Facebook profile
  - Provide Cheryl with master membership list criteria for website/renewal process
  - Progress on exporting membership list for visuals/demographics
  - Review committee members & any potential committee work
- Credentials
  - CMGV Update
    - ◆ Website lists 91 current CMGV's
    - ◆ How many CMGV's are currently lapsed?
    - ◆ How many CMGV renewal tests administered since 2018 conference?
    - ◆ Where and when will there be additional CMGV renewal tests administered before March 31<sup>st</sup>, 2019 when they officially expire?
    - ◆ Online CMGV renewal discussion
    - ◆ Approved CMGV Proctor List includes Jonathan Willard, Al Moon, Corky Bishop and Kyle Jussel
    - ◆ Dropbox should include copy of CMGV Candidate Oral Interview, CMGV database (including expiration dates), written & approved proctor list for new CMGV & renewals, procedures for CMGV® credentialing including application process, renewals, lapsed numbers, test format, and proctoring (see 10/4/18 meeting minutes)
    - ◆ Are all current BOD members approved proctors for CMGV renewals in policies?
    - ◆ Proctor fees
    - ◆ Potential CMGV Credential in NFPA 99 Handbook? 2021 Edition?
    - ◆ Have all current CMGV cards been updated?
    - ◆ 6035 exam at the same time and same place for next year's conference may not work (more discussion needed)
  - Review Don Holden's records of old CMGV Forms
  - Review committee members & any potential committee work
- Education
  - Received Certificates w/ 4.25 CEU's for 2018 conference
  - Thanks to speakers went out for 2018 conference
  - Programs Agenda for 2019 Annual Meeting. Backup plan?
    - Polling membership for conference themes and presentation topics and speaker options
    - LokRing speaking on total installed costs comparisons vs brazing
    - OmegaFlex speaking on total installed costs comparisons vs brazing
    - Doug Erikson/FGI
    - Chad Beebe/AHA

- Progress on 1<sup>st</sup> webinar on how to sign-in and get e-mail notifications on Forum topic changes
- Other webinar options for online educational events
- 6035 exam at the same time and same place for next year's conference may not work (more discussion needed)
- 2018 conference presentations added to Members Only page
- Review committee members & any potential committee work
- Legal
  - MGPHO representation on the code/standards committees such as NFPA 55 and ASSE 6000
  - Edit the article about What is a CMGV®? and submit it to post on the website – Scott may have info
  - Review committee members & any potential committee work
- Other Unfinished business
  - Website still needs material
  - Update membership profile pics
  - Sync Forum w/ LinkedIn
  - Need to set up payment/registration deadlines, educational event/credential renewal schedule on website calendar
  - Committee work (Dropbox)

Adjourn at 4:00 p.m.